

**SOUTHWEST KINGS GROUNDWATER SUSTAINABILITY AGENCY**  
**SPECIAL BOARD MEETING**  
**MINUTES**  
**June 17, 2020**

The Board of Directors of the Southwest Kings Groundwater Sustainability Agency met in the second-floor conference room, 944 Whitley Avenue, Corcoran, California, on Wednesday, June 17, 2020 at the hour of 8:30 a.m.

Chair Steve Jackson presided and Executive Director Jackson kept the minutes.

**DIRECTORS PRESENT:** Steve Jackson  
Mark Grewal  
Kimberly Brown  
Bernard Puget  
Jim Wilson

**DIRECTORS ABSENT:** None

**OTHERS PRESENT:** Pam Silkwood, General Counsel, Horan Lloyd  
Kiti Campbell, Westlands Water District  
Sonja Theide, KRCD  
Riley Jones, Tulare Lake Compost  
Ryan Stanley, KRCD  
Cody Tolbert, Chevron  
Bob Anderson, Geosyntec  
Amer Hussain, Geosyntec

Chairman Jackson called the meeting to order at 8:30 a.m.

\*Director Puget attended the meeting remotely, but due to a technical issue he could not be heard and his vote was not recorded.

**PUBLIC COMMENT**

None offered

**CONSENT CALENDAR**

- A. Upon the motion of Director Grewal, seconded by Director Wilson, the May 15, 2020 Special Board Minutes were approved. (4-0-1)

- B. Upon the motion of Director Brown, seconded by Director Grewal, the Warrants and Finances of 04/30/20 – 05/31/20 were approved. (4-0-1)

### **ACTION CALENDAR**

1. Consider for approval a Waiver for Potential Conflict of Interest for Pamela Silkwood as legal counsel representing Southwest Kings Groundwater Sustainability Agency and Tri-County Water Authority. This waiver provides written consent for Pamela Silkwood to represent both agencies, and sets forth the procedure to inform the parties should a conflict occur. Ms. Silkwood explained that the goal is to avoid any conflict of interest but if one should arise, she would remove herself from representation of either party. On the motion of Director Grewal and the second of Director Brown, the Board approved the waiver. (4-0-1)
2. Consider for approval the Cooperation and Administrative Services Agreement between Tri-County Water Authority and Southwest Kings Groundwater Sustainability Agency. Executive Director Jackson presented the Administrative Services Agreement that was prepared by Ms. Silkwood. Attorney Joe Hughes was retained as Special Counsel to SWKGSA to review and offer revisions to the agreement. The revisions were accepted and the agreement was passed by TCWA's Board of Directors on June 15, 2020. On the motion of Director Grewal and the Second of Director Wilson, the Board approved the agreement. (4-0-1)
3. Consider for approval the Proposal to Provide Bookkeeping Services from M. Green Company. The Board considered using M. Green Company to provide accounting services. The service will include invoice inspection and approval by Board members through bill.com, and financial reporting to the Executive Director and to the Board. On the motion of Director Grewal and the second of Director Brown, the Board approved the Proposal from M. Green Company. (4-0-1)
4. Consider for approval the Master Professional Services Agreement between Geosyntec Consultants Inc. and Southwest Kings Groundwater Sustainability Agency. Mr. Hussain gave an overview of the consulting services Geosyntec provides. After discussion and on the motion of Director Grewal and the second of Director Wilson, the Board approved the agreement. (4-0-1)
5. Consider for approval Geosyntec Consultant's proposed Task Orders 1 and 2. Task 1 is a general order for as needed consulting services to be billed hourly. Task 2 includes data collection from representative monitoring sites for use in the annual reports as required by SGMA. On the motion of Director Grewal and the second of Director Wilson, the Board approved the task orders. (4-0-1)

### **ADJOURNMENT**

8. There being no further business to come before the Board on the occasion of the June 17, 2020 meeting, Chair Jackson adjourned the meeting until the next Regular Meeting to be held on July 2, 2020 at 10:00 a.m., at the 944 Whitley Avenue Boardroom or as otherwise directed by the Board.

Attest:



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Kimberly M. Brown, Secretary-Treasurer

  
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Steve Jackson, Chair