

MINUTES of the Initial Meeting of the Board of Directors of Southwest Kings Groundwater Sustainability Agency held on February 8, 2017 at 3:00 p.m. at the office of the Agency, 286 W. Cromwell Ave., Fresno, California.

REPRESENTATIVES PRESENT:

William Phillimore, Dudley Ridge Water District
 Bernard Puget, Dudley Ridge Water District
 Jamie Howe, Tulare Lake Reclamation District 761

REPRESENTATIVES NOT PRESENT:

Ceil Howe Jr., Tulare Lake Reclamation District 761

OTHERS PRESENT:

Dale Melville, Dudley Ridge Water District
 Rick Besecker, Dudley Ridge Water District
 Lauren Layne, Legal Counsel
 Joseph Hughes, Legal Counsel
 Joe Hopkins, Provost & Pritchard Consulting Group
 Riley Jones

Ms. Layne called the Board meeting to order at 3:12 p.m.

INTRODUCTION OF DIRECTORS AND OATH OF OFFICE

Ms. Layne reported that Mr. William Phillimore and Mr. Bernard Puget were appointed to represent the Dudley Ridge Water District, and that Ms. Jamie Howe and Mr. Ceil Howe Jr. were appointed to represent Tulare Lake Reclamation District 761. Mr. Melville administered the oaths of office to those Directors present.

APPOINTMENT OF A DIRECTOR FOR THE “WHITE AREAS”

Ms. Layne reported that the Board needed to appoint a representative to represent the “White Areas” of the GSA. Director Phillimore motioned to appoint Mr. Steve Jackson to represent the “White Areas” of the GSA. The motion was seconded by Director Puget; after discussion, the Board voted to adopt the motion. Following the vote, Ms. Layne announced that the Directors voted unanimously as follows:

Phillimore	Puget	J. Howe	C. Howe Jr
Aye	Aye	Aye	Absent

ELECTION OF OFFICERS

Ms. Layne reported that the Board needed to elect a Chair, Vice Chair, Secretary, and Treasurer for the Board of Directors. Director Puget motioned to elect Director Phillimore as Chair, Director Howe Jr. as Vice Chair, and Director Jackson as Secretary/Treasurer. The motion was seconded by Director J. Howe; after discussion, the Board voted to adopt the motion. Following the vote, Ms. Layne announced that the Directors voted unanimously as follows:

Phillimore	Puget	J. Howe	C. Howe Jr	Jackson
Aye	Aye	Aye	Absent	Absent

OTHER APPOINTMENTS

Chairman Phillimore reported that the Board needed to appoint an Executive Director and approve an engagement letter for consultant services. Director J. Howe motioned to appoint Mr. Dale Melville of Provost & Pritchard Consulting Group to serve as Executive Director and approve the engagement letter for consultant services with Provost & Pritchard Consulting Group (attached to and made part of these minutes). The motion was seconded by Director Puget; after discussion, the Board voted to adopt the motion. Following the vote, Chairman Phillimore announced that the Directors voted unanimously as follows:

Phillimore	Puget	J. Howe	C. Howe Jr	Jackson
Aye	Aye	Aye	Absent	Absent

Chairman Phillimore then reported that the Board also needed to appoint Legal Counsel and approve an engagement letter for legal services. Director Puget motioned to appoint Ms. Lauren Layne as Legal Counsel and approve the engagement letter for consultant services with Baker Manock & Jensen (attached to and made part of these minutes). The motion was seconded by Director J. Howe; after discussion, the Board voted to adopt the motion. Following the vote, Chairman Phillimore announced that the Directors voted unanimously as follows:

Phillimore	Puget	J. Howe	C. Howe Jr	Jackson
Aye	Aye	Aye	Absent	Absent

FINANCIAL REPORTS

Mr. Melville reviewed an "Agreement to Share Costs for Formation of the Southwest Kings Groundwater Sustainability Agency" with the Board. Director J. Howe motioned to accept the cost sharing agreement between Dudley Ridge Water District and Tulare Lake Reclamation District 761 (attached to and made part of these minutes). The motion was seconded by Director Puget; after discussion, the Board voted to adopt the motion. Following the vote, Chairman Phillimore announced that the Directors voted unanimously as follows:

Phillimore	Puget	J. Howe	C. Howe Jr	Jackson
Aye	Aye	Aye	Absent	Absent

Mr. Melville then reviewed a "2017 Budget for Southwest Kings GSA" with the Board. Following a discussion, Director Puget motioned to adopt such budget (attached to and made part of these minutes). The motion was seconded by Director J. Howe; after discussion, the Board voted to adopt the motion. Following the vote, Chairman Phillimore announced that the Directors voted unanimously as follows:

Phillimore	Puget	J. Howe	C. Howe Jr	Jackson
Aye	Aye	Aye	Absent	Absent

FUTURE MEETINGS

Mr. Melville reported that the next board meeting would include a public hearing within the Agency boundaries and a notice would need to be published in the newspaper twice, at least 14 days prior to the meeting, and posted within the Agency boundaries. Director Puget motioned to hold the meeting on March 8, 2017 at 2:00 p.m. at a location to be determined. The motion was seconded by Director J. Howe; after discussion, the Board voted to adopt the motion. Following the vote, Chairman Phillimore announced that the Directors voted unanimously as follows:

Phillimore	Puget	J. Howe	C. Howe Jr	Jackson
Aye	Aye	Aye	Absent	Absent

NEW BUSINESS

Regarding the creation of a website, Chairman Phillimore directed staff to create a minimal, but functional site to post meeting notices, minutes, and similar information for the Agency.

Regarding liability insurance for the Agency, Chairman Phillimore directed Legal Counsel to review the options available and report back to the Board.

Regarding adopting a conflict of interest code, Chairman Phillimore tabled the matter for the March meeting.

Regarding the Agency's bylaws, Chairman Phillimore directed Legal Counsel to prepare and have a draft ready for consideration at the March meeting.

REPORT OF COUNSEL

Ms. Layne reported that the Agency needed to meet monthly for the foreseeable future.

OTHER BUSINESS

Mr. Melville reported that information had been submitted by Dudley Ridge Water District and Kettleman City Community Services District to the Kings County consultant (AMEC) for use in the creation of a groundwater model for the County. Tulare Lake Reclamation District 761 is in the process of collecting similar information to submit for their district.

ADJOURNMENT

There being no further business to come before the Board, at 3:45 p.m. Chairman Phillimore adjourned the meeting.

Steven D. Jackson, Secretary-Treasurer

APPROVED:

William D. Phillimore, Chairman